



**Master of Business Administration
In Hospitality and Tourism Management
Faculty of Hospitality and Tourism
Prince of Songkla University, Phuket Campus**

Letter of Recommendation

Name of Applicant :

Dear Referee,

The person whose name appears above is applying to the MBA in Hospitality and Tourism Management Program at Prince of Songkla University. The applicant has nominated you as his/her referee. We would be very grateful for your comments on his/her suitability for the program. Any information you provide us with will be of great assistance and will be kept confidential.

The program relies on active participation by all participants, and involves substantial interaction between students and faculty. In our selection process we emphasize on the academic ability and previous work experience and expertise, as well as on the personal qualities of the candidate.

You may either fill in this reference form or provide your own reference in free format.

Please return the completed reference form to the candidate in a sealed envelope which is signed across the seal, or, if you prefer, send it directly to us at:

*MBA in Hospitality and Tourism Management (International Program)
Faculty of Hospitality and Tourisms, Prince of Songkla University, Phuket Campus
80 Moo 1, Vichitsongkram Road, Kathu, Phuket 83120, Thailand*

1. Details of referee

Name and Title:

Institution :

Position :

Contact information :

2. How long have you known the applicant?

3. In what connection have you known the applicant?

4. How would you rate the applicant in the following areas?

Attribute	Excellent	Good	Fair	Poor	Very poor	Don't know
Professionalism						
Leadership						
Contribution to organization						
Ambition/drive						
Management potential						
Academic ability						
Communication skills						
Ability to work with others						
Maturity						

5. What do you consider to be his/her main strengths?

6. What do you consider to be his/her main weaknesses?

7. Please make any other comments that are related to the candidate's application:

8. Please indicate your overall recommendation for this candidate:

- Highly recommend
- Recommend
- Recommend with reservations
- Do not recommend

Referee Signature **Date**